

Reporting of Milestones and Outcomes/Results for EPA's Enforcement and Compliance Assurance Grants

Reporting Period: August-September 2003 (First Quarter)

I. Information

New Mexico Environment Department Air Quality Bureau

Improvements from Enhanced Enforcement and Compliance Assistance
Initiatives for Sand and Gravel Crushing and Asphalt Plants in New Mexico

Mary Uhl, Manager, Planning and Policy Section
2044 Galisteo, Santa Fe, NM 87505

Funds Received by Grantee—August 2003

EPA Regional Project Officer: David Piantanida

EPA Regional Technical Contacts: Linda Thompson and Walter Biggins

II. Status of Project Milestones

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
1. Completion of finalized work plan, including schedule for initiatives and location for workshops.	August 2003	October 2003

During the first three months of the project, the Air Quality Bureau established a working team that will be responsible for implementing specific portions of the project. Several meetings have been held and discussions of how this will take place have been established. Four locations for the workshops have been chosen as well as the month to be conducted. Details regarding a specific date and building has not yet been finalized and is under discussion.

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
2. Development of brochures, guidance information packets and video. Outreach begins with mail outs, phone calls and site visits to sector facilities.	February 2004	

Currently work is underway to develop a scope of work for both the production of a video and a brochure/booklet. Once complete, bids will be sought for the professional development of these tasks. Information packets are currently under discussion amongst the working team with each person having responsibility to come up with various sections. The outreach portion of the project will be worked on as soon as the targeted industry sectors are pulled from the database. Following this, a letter will be sent out and a follow up phone call once the training gets closer. Site visits are an ongoing action that the enforcement section is making.

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
3. Enhanced enforcement initiative with increased inspector presence within this industry sector.	September 2004	

This task is currently underway.

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
4. Presentation of 4 workshops at different locations within the state.	December 2004	

This task is on hold until the appropriate time.

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
5. Tracking of performance statistics for compliance within the industry sector.	September 2005	

This task is on hold until the appropriate time.

Project Milestones and/or comments	Anticipated Completion Date	Completion Date
6. Completion of report summarizing findings and recommendations for improvements and changes.	October 2005	

This task is on hold until the appropriate time.

Adjusted Timeline

New Mexico Environment Department Air Quality Bureau

Improvements from Enhanced Enforcement and Compliance Assistance
Initiatives for Sand and Gravel Crushing and Asphalt Plants in New Mexico

Projected Milestone	Time Allotted
1. Completion of finalized work plan, including schedule for initiatives and location for workshops.	August 2003
2. Development of brochures, guidance information packets and video. Outreach begins with mail outs, phone calls and site visits to sector facilities.	September 2003-February 2003
3. Enhanced enforcement initiative with increased inspector presence within this industry sector.	October 2003- September 2004
4. Presentation of 4 workshops at different locations within the state.	February 2004-December 2004
5. Tracking of performance statistics for compliance within the industry sector.	October 2003-September 2005
6. Completion of report summarizing findings and recommendations for improvements and changes.	October 2005

Reporting Schedule

1st Quarter Report 2003	November 2003
2 nd Quarter Report 2004	February 2004
3 rd Quarter Report 2004	May 2004
4 th Quarter Report 2004	August 2004
1 st Quarter Report 2005	November 2004
2 nd Quarter Report 2005	February 2005
3 rd Quarter Report 2005	May 2005
4 th Quarter Report 2005	August 2005
Final Report 2005	October 2005